



REGIONAL NETWORK FOR WORK BASED LEARNING
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REFRAME PLATFORM

WBL TOOLS FOR PRACTITIONERS AND GUIDANCE FOR STUDENTS AND FAMILIES:

SUMMARY AND ANNEXES

SUMMARY

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1. INTRODUCTION

This document aims at introducing the main Work-based Learning tools (WBL tools) for practitioners and guidance for students and families identified as key topics from the dedicated project team, coordinated from CIS project staff and implemented from the research project staff of Confindustria Emilia-Romagna, set up for the content development of the REFRAME platform website in the sections Tools for WBL and Guidance.

As agreed during the first internal meetings of the dedicated project team, two documents were drafted between May and July 2019 for developing the Library of the section Tools for WBL. In particular, one document includes a selected list of the main publications and resources from key European Institutions and Think Tanks; it follows a country specific document focussed on selected sources on the topic WBL Alternanza scuola-lavoro in Italy: regulations, toolkits and vademecum for businesses and schools.

A further set of documents were elaborated between August 2019 and January 2020 about the work based learning tools for practitioners drafted by using the following sources as database: 1) [Erasmus+ Project Results Platform](#); 2) [NetWBL - Network "Work-based Learning and Apprenticeships"](#). The content of the documents was designed according the following keywords and practical & reusable resources for practitioners: guides; toolkits; train the trainers and training programmes; handbooks, manuals and training tools; e-learning modules, online training, MOOC; dissemination and research materials.

As for the section guidance for students and families, the same sources and criteria were chosen for drafting the document on the topic WBL guidance and career planning for students and families.

In the following paragraphs you can find a brief introduction for each of the mentioned drafted documents and attached in the Annexes a list of the links to the documents in their full version.

2. WBL TOOLS FOR PRACTITIONERS

2.1 Publications and resources on the WBL from European Institutions and Think Tanks.

The aim of this document is to introduce the topic work-based learning with a selection of publications and resources from key European Institutions and think tanks with a technical expertise. In particular a set of publications and resources comes from CEDEFOP with a thematic focus on Apprenticeships in work-based learning and Teachers and trainers' professional development, including transversal topics such as learning outcomes or renewal of VET curricula, as well as country-specific approach: VET-in-Europe country reports, reports on Apprenticeships in WBL in the project partners countries: Italy, the Netherlands, France.

A further set of publications and resources comes from the European Institutions like the European Commission and the European Parliament. As for the European Commission a relevant stated resource is the "European Classification of Skills/Competences, Qualifications and Occupations" as well as a key publication on the "dual training system: Integration of young people into the labour market"(2012) with findings on three key areas: governance arrangements in place for professionals involved in WBL; professionalization arrangements for those professionals; and finally, in what way cooperation between schools and companies is arranged, focusing on the quality of the professionals involved. The point of view of the Structural and Cohesion Policy Department of the European Parliament is mentioned by a publication titled the "Dual Education: A Bridge over Troubled Waters?" (2014), a study to serve as background information for ongoing and upcoming debates on the new generation of education and training programmes.

An additional contribution comes from the technical expertise of the ELGPN - European Lifelong Guidance Policy Network with the publication ELGPN Concept "Work-based Learning and Lifelong Guidance Policies" by suggesting that lifelong guidance policies reinforce policy goals for work-based learning.

With the publication "Towards a European quality framework for apprenticeships and work-based learning" from the ETUC - European Trade Union Confederation the social partners perspective is also highlighted: this analyses the extent of trade union involvement in the governance of the apprenticeship systems of the ten Member States, and bring to the fore some trade union proposals for assuring the quality of apprenticeships at the national and European levels..

Finally, the results of the joint CEDEFOP and OECD symposium held in September 2019 titled "The next steps for apprenticeship" are also highlighted.

2.2 Sources on the WBL *Alternanza scuola-lavoro* in Italy: regulations, toolkits and vademecums for businesses and schools.

The aim of this document is to provide an overview on the topic work-based learning, in particular the Italian scheme *Alternanza Scuola-Lavoro*, by a set of documentation in terms of regulations, toolkits and vademecum for businesses and schools.

As for the regulatory framework in the document is provided the most relevant documentation available at European and national level. Concerning the European policy guidelines it is stated for example the Rome Declaration (2017), the Communication "Investing in the youth of Europe" (2016) and the New Skills Agenda for Europe (2016). The focus of the documentation is then on the European priorities for the Education and Training 2015-2020 highlighted with the Riga Conclusions on VET (2015), the Bruges Communiqué (2010). Afterwards the attention is set on how the EU promote the Education and Vocational Training by providing for example "The Council's Recommendation on a European Framework for Quality and Effective Apprenticeships" of 2018. Finally, you can find documentation on how modernising vocational education and training: preparing the European post-2020 strategy like the "Instruments supporting the European Union vocational education and training (VET) policy" (2018). As for the national regulatory framework it is cited the latest regulation including the 2019 budget law, that has renamed the paths of alternation between school and work, which have become mandatory as a result of the L. 107/2015 The "Reform of the National Education and Training System", in "paths for cross-skills and guidance" from 2018/2019.

The second part of the document sets the attention on the tools for learning in the workplace. In particular, here there are collected guides and vademecums designed and delivered from national and regional public bodies and social partners. From the Ministry of Education MIUR is to mention the Tutorial and Guides of MIUR School-Work Alternation Platform, MIUR School-Work Alternation Activities School Operational Guide (2015); you can find also best practices published by the national agency INDIRE (2013) and the Trainee's Handbook – Practical Guide to Extracurricular Internship (2015) by INAPP (former ISFOL). At the regional government level is to mention the good practice of the Protocol between the Regional School Office for Emilia-Romagna Region and the Legislative Assembly of the Emilia-Romagna Region for the Promotion of School-Work Alternation (2018).

The industrial business associations have designed and implemented best practices both at territorial and national level. In particular, the national Confindustria designed "A vademecum for businesses School-work alternative for business: a practical guide" published in 2015.

2.3 WBL tools for practitioners: best practices identified from selected EU funded projects.

This document aims at providing a selected set of good practices of Work based learning (WBL) tools for practitioners suggested and identified by the Italian REFRAME project staff of the lead and project partners as well as from the REFRAME project staff from the partner countries. The proposed WBL tools of this document are the project outputs and results of selected projects carried out from a range of stakeholders including universities, VET schools and other institutions of the education sector, foundations and local regional public bodies awarded as good practices and co-funded from EU or from other donors / international organizations like ILO - International Labour Organisation.

2.4 WBL tools for practitioners on guidance and career planning.

This document aims at providing a selected set of good practices of Work-based learning (WBL) tools for teachers, trainers and tutors on the topic guidance and career planning suggested and identified by the Italian REFRAME project staff of the lead and project partners. The proposed WBL tools of this document are the project outputs and results of selected projects carried out from a range of stakeholders of the European and national education sectors awarded as good practices and sourced from the two following European platforms: Erasmus + Project Results Platform and NetWBL - Network “Work-based learning and Apprenticeships”. The content of this document is framed according the following keywords and practical & reusable resources for practitioners: guides; toolkits: train the trainers and training programmes; handbooks, manuals and training tools; e-learning modules, online training, MOOC, dissemination and training materials.

2.5 WBL tools for practitioners on guidance and the labour market.

This document aims at providing a selected set of good practices of Work-based learning (WBL) tools for teachers, trainers and tutors on the topic guidance and labour market suggested and identified by the Italian REFRAME project staff of the lead and project partners. The proposed WBL tools of this document are the project outputs and results of selected projects carried out from a range of stakeholders of the European and national education sectors awarded as good practices and sourced from the two following European platforms: Erasmus + Project Results Platform and NetWBL - Network “Work-based learning and Apprenticeships”. The content of this document is framed according the following keywords and practical & reusable resources for practitioners: guides, toolkits and curricula.

2.6 WBL tools for practitioners on guidance and skills needs.

This document aims at providing a selected set of good practices of Work-based learning (WBL) tools for teachers, trainers and tutors on the topic guidance and skills needs suggested and identified by the Italian REFRAME project staff of the lead and project partners. The proposed WBL tools of this document are the project outputs and results of selected projects carried out from a range of stakeholders of the European and national education sectors awarded as good practices and sourced from the two following European platforms: Erasmus + Project Results Platform and NetWBL - Network “Work-based learning and Apprenticeships”. The content of this document is framed according the following keywords and practical & reusable resources for practitioners: guides; train the trainers and training programmes; handbooks, manuals and other training tools.

3. GUIDANCE FOR STUDENTS AND FAMILIES

3.1 WBL guidance and career planning for students and families

This document aims at providing a selected set of good practices of Work-based learning (WBL) tools for students and families on the topic guidance and career planning suggested and identified by the Italian REFRAME project staff of the lead and project partners. The proposed WBL tools of this document are the project outputs and results of selected projects carried out from a range of stakeholders of the European and national education sectors awarded as good practices and sourced from the two following European platforms: Erasmus + Project Results Platform and NetWBL - Network “Work-based learning and Apprenticeships”. The content of this document is framed according the following keywords and practical & reusable resources for practitioners: guides; toolkits; handbooks, manuals and other training tools; e-learning modules, online training, MOOC.

ANNEXES

A1.1 REFRAME Library Publications and resources on the WBL from European Institutions and think thanks. (en)

A1.2 REFRAME Library Sources on the WBL Alternanza scuola-lavoro in Italy: regulations, toolkits and vademecum for businesses and schools. (it)

A1.3 REFRAME WBL tools for practitioners: best practices identified from selected EU funded projects. (en)

A1.4 REFRAME WBL tools for practitioners on guidance and career planning. (en)

A1.5 REFRAME WBL tools for practitioners on guidance and the labour market. (en)

A1.6 REFRAME WBL tools for practitioners on guidance and skills needs. (en)

A2 REFRAME WBL Guidance and career planning for students and families. (en)